

## **4.0 Nominations and Elections**

### **4.1 Nominations Committee**

The Nominating Committee is a Standing Committee of the House of Delegates with the authority to determine the slate of candidates for the ONA Board of Directors, Nominating Committee and ONA Membership Assembly Representatives.

In accordance with ARTICLE IV, Section 4, a. Standing Committees of ONA House of Delegates, the Nominating Committee is comprised of six members elected by the membership. Three members being elected each year for a two-year term. The Chair of the Nominating Committee is determined by highest number of votes.

The committee will work with Region Presidents. ONA BOD and CEO to identify candidates to serve in the appropriate positions for the slate of candidates. One of the most critical factors committee members must consider is developing a diverse slate including - race, ethnicity, gender, geographic location, and area of practice and specialty.

### **4.2 Nominations Process**

Candidates for office meet established qualifications and shall complete a consent to serve form (See Appendix page 35) prior to being placed on the ballot. Candidates for President, President-Elect, Secretary/Treasurer, and ANA Membership Assembly Representatives must be current ONA/ANA members.

The Nominating Committee will review each candidate's consent to serve form and determine if the candidate meets the qualifications. If a candidate indicates more than one Board of Director's position, a committee member will reach out to the candidate for an interview. After the interview the committee member will report the candidate's priorities to the committee with recommendations as to the candidate's intentions and abilities. If the candidate is unavailable for an interview the committee may determine the candidate's lack of ability to serve. The Nominating Committee has the authority to determine if a candidate meets the qualifications to be selected to be slated on the ballot.

A member of the Nominating Committee may be a candidate for an ONA office provided the member consents to serve if elected. The slate of candidates shall be approved by the BOD and be published in ONA publications such as the website and *The Oklahoma Nurse*.

Once the candidate slate has been determined by the Nominating Committee all individuals that submitted a "consent to serve" will be notified in writing as to their placement on the ballot.

### **4.3 Elections**

*In accordance with ARTICLE IV, Section 5 Election of Officers and ANA/ONA Representatives*, Elections will be held annually by secret ballot either online or by paper. A plurality vote shall constitute an election. In case of a tie, the choice shall be drawn by lot. *Those eligible to vote must be current ONA members*. Election notification will be sent to members via email. Those without email address will receive notification via USPS. The ballot will be available online, meeting the requirement of a certified ballot process as define by ANA. The Nominating Committee certifies election tally results.

Any challenge to the election shall be filed with the secretary/treasurer within 30 days after adjournment of the annual meeting of HOD. All election materials will be filed for 31 days after adjournment of HOD annual meeting or until the challenge is settled.

#### **4.4 Terms of Office**

In accordance with **ARTICLE IV, Section 2 Board of Directors**, Officers and Directors shall be elected to the ONA BOD as indicated below. Each term of office will be for two years except for the President-Elect who will assume the duties of the President for additional two years, serving a total of four years. All terms of office begin upon election/appointment at the end of the ONA House of Delegates.

Offices for Election in even years include:

- President-Elect
- Secretary/Treasurer
- Education Director
- Membership Development Director
- Membership Assembly Rep
- Nominating Committee – 3 members

Offices for Election in odd years include:

- Vice President
- Practice Director
- Political Activities Director
- Emerging Nurses Director
- Nominating Committee – 3 members

No Officer or Director shall serve for more than six years or three consecutive terms on the Board. BOD member who has served more than half a term shall be considered to have served a full term.

#### **4.5 ANA Representatives to the ANA Membership Assembly**

As a constituent member of ANA, ONA is entitled to representation by three members at regular and special meetings of ANA Membership Assembly. ANA will determine the appointment of votes to these three representatives. ONA may elect three representatives to ANA Membership Assembly. The ONA President and President-Elect will serve as representatives. Candidates running for President-Elect should also run for representative. The ONA President will also be a candidate for representative. Representatives and alternate representatives shall be members of ONA/ANA and be elected by secret ballot. Only ONA/ANA members may vote for ONA/ANA Representatives. Alternates will be ranked by number of votes and utilized in that order to fulfill open slots.

ANA may provide reimbursement to Membership Assembly Representatives according to the Expense Policy established by the ANA Board of Directors. ONA may pay for additional nights or air travel if not covered by ANA based on ONA's travel budget for that fiscal year.