



2018 House of Delegates Meeting
Minutes 24-Oct 2018 - Approved

Agenda Item	Discussion	Action
Call to Order	House of Delegates met at the Hyatt Regency in Tulsa, OK	The meeting was called to order by Vice President, Liz Diener at 1330 hrs.
Pledge of Allegiance	Vice President, Liz Diener led the delegation in the pledge of allegiance.	Pledge recited by HOD
Report of the Credentials Committee	Lucas Richardson Walker, Chair of Task Force on Delegate Credentialing presented the report of the task force. As of Oct 24, 1315 hrs., the Number of regional delegates eligible: 137; Number of regional delegates credentialed: 73; Number of regions eligible: 6; Number of regions represented: 6; Number of eligible Board of Directors delegates: 15; Number of Board of Director's delegates present: 10; Number of eligible affiliates: 11; Number of affiliates represented: 2; Number of Past Presidents present: 2. Total number of credentialed delegates: 84	Hearing no objection, the President declared the report from the Task Force on Delegate Credentialing to be adopted as presented.
Establishment of Quorum	ONA Bylaws, Meetings, Section 2, Quorum, provides a quorum for business transaction by the HOD consisting of a majority of the total delegate population, representing a majority of the regional nurses associations & a majority of the BOD, one of whom shall be the President or Vice President. There are 6 regional nurses associations with 84 delegates. On the basis of the Task Force on Delegate Credentialing report, the President declares a quorum present.	The Vice President declared a quorum present.
Adoption of House of Delegates Standing Rules	President-Elect Taylor presented the Standing Rules included in the delegates' packet.	ONA President-Elect, Karen Taylor, moved that the standing rules be accepted as proposed. Standing Rules adopted.



2018 House of Delegates Meeting
Minutes 24-Oct 2018 - Approved

Agenda Item	Discussion	Action
Adoption of the Agenda	The proposed agenda, included in the delegate packet, was reviewed. Karen Taylor moved that the agenda for the 2018 HOD be adopted & that the President be authorized to reorder the agenda as necessary.	ONA Secretary/Treasurer, Karen Taylor moved that the agenda be accepted; Chris Thoman seconded the motion Agenda adopted.
Introductions	<p>Vice President Liz Diener introduced the Board of Directors: President: Joyce Van Nostrand (not present); President – Elect: Karen Taylor, Secretary/Treasurer: Polly Shoemake (not present); Political Activities Director: Megan Jester; Education Director: Amy Hutchins (not present); Practice Director: Scott Flanagan (not present);; Emerging Nurse Director: Jennifer Booms; Region 1 President & Representative: Lucas Richardson-Walker; Region 2 Representative: Brenda Nance (not present); Region 3 Representative: Angela Martindale; Region 6 President & Representative: Viki Saidleman; and ONA Consultant to ONSA: Dean Prentice.</p> <p>Recognizing ONA Region Presidents & Past Presidents: Region 2 President: Donna Fesler ; Region 2 Past President: Brandi Patton; Region 3 President: Bertha Kassinger; Region 3 Past President: Angela Martindale. Honoring Past Presidents: Joe Catalono, Pam Price Hoskins. Parliamentarian: Craig Henry. ONA Staff: Chief Executive Officer: Jane Nelson; Communications Director: Candice Black; Workplace Consultant: Margy Selby; Primary Nurse Planner: Liz Diener; ONA Contract Lobbyist: Vickie White Rankin.</p>	None required
Appointment of Committee to Approve the Minutes	Vice President appointed three members to serve as a committee to approve the minutes of the 2018 meeting of the House of Delegates.	Minutes Approval Committee: Shelly Wells as the Chair, Julia Profit Johnson and Teri Round.
Appointment of Timekeeper	President Van Nostrand appointed Dean Prentice official timekeeper during the HOD meeting.	Timekeeper: Dean Prentice.
Address of President, 2016-	In the absence of President Joyce Van Nostrand, President-	President’s report presented and in



2018 House of Delegates Meeting
Minutes 24-Oct 2018 - Approved

Agenda Item	Discussion	Action
2018	Elect Karen Taylor read the President’s prepared message that reflected on the year’s activities. She shared work done at the Capitol, shifting to a virtual office for ONA, activating Regions, Healthy Nurse Healthy Nation and the ANA Membership Assembly.	ONA 2017 – 18 Book of Reports.
Treasurer’s Report, FY2018 Financial Report Treasurer’s Report, FY2018 Financial Report continued	<p>In Polly Shoemake’s absence, President-Elect Karen Taylor presented the treasurer’s report: ONA fiscal year 2018 that included the following information: \$118,198.96 of Total Liabilities/Net Assets that includes \$74,729.54 in the Merrill Lynch investment account. In addition, we show an amount payable to ANA in the amount of \$97,878.19. Income for FY 2018 was \$257,622.80 and expenses of \$300,744.46. The lease buyout of \$21,413.89 was included as an expense of which \$19,251.72 was from the Merrill Lynch account and not included as income. As a result the total operating deficit is \$17,613.76.</p> <p>FY 2019 budget expenses have been adjusted to reflect our income. Shifting from a physical office to a virtual office reduces expenses by \$14,000 for FY 2019.</p> <p>At the June 2018 Board meeting, the Board agreed to this negotiated repayment plan with ANA: To repay ANA a total of \$147,860.06 with an initial payment of \$50,000 in June 2018 and \$2,038.75 to be paid monthly for 48 months which ends June 2022. The initial payment of \$50,000 was made with \$25,000 from Merrill Lynch account and the rest from cash.</p>	Financial statements provided in the Book of Reports.
Chief Executive Officer’s Report	Jane Nelson, ONA Chief Executive Officer reported on strategic planning and ensuring ONA’s financial stability based on the board’s priority ranking. Transition from a physical office to a virtual office; examination of non-dues revenue including	CEO’s report in Book of Reports.



2018 House of Delegates Meeting
Minutes 24-Oct 2018 - Approved

Agenda Item	Discussion	Action
	professional liability insurance from Mercer.	
Adoption of General Consent of the 2018 Annual Reports	All reports in the Book of Reports: Annual reports from: President, CEO, Vice-President, Board of Directors Activity, ONSA, Legislative Report, Medical Advisory Committee, Community Relations Board of the FTC, Region reports, The Children’s Health Group, OK Immunization Advisory Committee, OK Association of Clinical Nurse Specialists, OKMRC Nurses, Faith Community Nurses Association of Oklahoma, and AWHONN.	Reports adopted.
ONA Membership Update	Shelly Wells presented an update on Membership Development that included ONA’s membership growth of 3.6%.	Report presented, no action required.
ONA Nursing Workforce Update	Shelly Wells provided a report on the work of the Nursing Workgroup that is a part of the Health Care Workforce Subcommittee of the Governor’s Workforce Council.	Report presented, no action required. The report is available here: https://oklahomaworks.gov/oklahoma-workforce-data/nursing-workforce-oklahoma-report-2018/
New Business A. Consider Proposed ONA Bylaws 1. Article II Membership 2. Article IV Organizational Structure B. Consider Proposed Resolution – Workplace Violence	A. Bylaw Amendments: 1) Emerging Nurse Director Jennifer Booms presented proposed bylaw amendment 1: Article II Membership, Section 1 Members, b. Classifications, 2. ONA/ANA Reduced Membership 2) Political Activities Director, Megan Jester presented proposed bylaw amendment 2: Article IV Organizational Structure, Section 1 House of Delegates, d. Quorum. Discussion followed regarding the determination of the proposed quorum structure and concern for participation. B. Resolution – Workplace Violence: Region 6 President and Representative, Viki Saidelman read the resolve statements from the Workplace Violence	A. Bylaw Amendments: 1) The proposed bylaw amendment on Article II Membership was adopted. 2) The proposed bylaw amendment on Article IV Organizational Structure was not adopted. B. Resolution – Workplace Violence: 1) Resolution was amended as proposed by Delegate Wipf and



2018 House of Delegates Meeting
Minutes 24-Oct 2018 - Approved

Agenda Item	Discussion	Action
<p>C. New Business</p>	<p>resolution. Chair entertained discussion. Delegate Deb Wipf moved to amend the resolution by with the following changes:</p> <ul style="list-style-type: none"> • Amend Resolve #1 by substituting “no longer” with NOT • Amend Resolve #2 inserting the word “organizations” between “nurses” and “and” • Amend Resolve #4 by changing the “at” to “to” after the word “advocate” <p>Delegate Pam Price Hoskins moved to Amend resolve #3 by adding “long-term care” after the word “practice” and before the word “academic”. No other amendments were presented.</p> <p>C. Chair asked if there was any new business to come before the House and reminded the delegates about Standing Rule #7</p>	<p>Hoskins. 2) Resolution was adopted as amended.</p> <p>C. No new business was presented</p>
<p>2018 Nominating Committee Report</p>	<p>Chairperson, Nomination Committee, Jessica Johnson presented the report. The nominations and election were carried out in accordance with applicable provisions of the ONA By laws and Policies & Procedures. Balloting was conducted electronically.</p> <ul style="list-style-type: none"> • Number of ONA, ONA/ANA members: 1348 • Total number of ballots counted: 142 <p>On the basis of the report of the Nominating Committee, the ONA President declared the following members elected:</p> <ul style="list-style-type: none"> • Education Director: Vanessa Wright • Membership Development Director: Brandi Payton • Secretary/Treasurer: Julia Profit Johnson • President Elect: Shelly Wells • Membership Assembly Representatives: Karen Taylor, Shelly Wells and Angie Kamermayer. Alternates: Lucas 	<p>Chair confirmed the election results offering the congratulations of the House of Delegates & thanked them for their willingness to serve the association.</p>



2018 House of Delegates Meeting
Minutes 24-Oct 2018 - Approved

Agenda Item	Discussion	Action
	Richardson-Walker, Lynette Gunn, Linda Merkey, Linda Fly and Pamela Sandvig. Nominating Committee: Cindy Lyons, Samantha Mitchell and Ann Kappen. Cindy Lyons received the most votes and will serve as the Chair in 2020	
Installation of 2018 – 2019 Board of Directors	Chair introduced the 2018 – 2019 Board of Directors: President: Karen Taylor, Vice-President: Julia Profit Johnson; Political Activities Director: Megan Jester; Education Director: Vanessa Wright; Practice Director: Scott Flanagan; Emerging Nurse Director: Jennifer Booms; Region 1 President & Representative: Lucas Richardson-Walker; Region 2 Representative: Brenda Nance; Region 2 President Donna Fesler; Region 3 Representative: Angela Martindale; Region 3 President: Bertha Kassinger; Region 6 President & Representative: Viki Saidleman; and ONA Consultant to ONSA: Dean Prentice. Chair Diener then read the oath of office	No action required.
Nightingale Tribute	President Taylor began the tribute lighting a candle while honoring a list of those in our profession that we have lost. A poem was read.	No action required. List of deceased nurses was provided in the Book of Reports
Seating of Delegates for 2018 HOD	The United Nations Model is used to determine seating. President Taylor officiated the selection of Region 5 to be seated first.	No action required.
Announcements	Light refreshments will be served after HOD for a time to mingle as well as to talk with the Poster Presenters.	No action required.
Adjournment	President Taylor adjourned the House of Delegates at 1400 hrs.	House of Delegates adjourned.
Recorder	Karen Taylor, DNP, APRN-CNP, PMHNP-BC served as acting secretary for Secretary/Treasurer, Polly Shoemake, MS, RN	