



2017 House of Delegates Meeting  
Approved Minutes 18-Oct 2017

Agenda Item	Discussion	Action
<b>Call to Order</b>	House of Delegates met at the Embassy Suites in Norman, OK.	The meeting was called to order by Joyce Van Nostrand, President at 1332 hrs.
<b>Pledge of Allegiance</b>	President Van Nostrand led the delegation in the pledge of allegiance.	Pledge recited by HOD
<b>Report of the Credentials Committee</b>	Lucas Richardson Walker, Chair of Task Force on Delegate Credentialing presented the report of the task force. As of Oct 21, 1315 hrs., the Number of regional delegates eligible: 131; Number of regional delegates credentialed: 69; Number of regions eligible: 6; Number of regions represented: 6; Number of eligible Board of Directors delegates: 15; Number of Board of Director's delegates present: 8; Number of eligible affiliates: 11; Number of affiliates represented: 2; Number of Past Presidents present: 2. Total number of credentialed delegates: 69	Hearing no objection, the President declared the report from the Task Force on Delegate Credentialing to be <b>adopted as presented.</b>
<b>Establishment of Quorum</b>	ONA Bylaws, Meetings, Section 2, Quorum, provides a quorum for business transaction by the HOD consisting of a majority of the total delegate population, representing a majority of the regional nurses associations & a majority of the BOD, one of whom shall be the President or Vice President. There are 6 regional nurses associations with 69 delegates. On the basis of the Task Force on Delegate Credentialing report, the President declares a quorum present.	The President declared a quorum present.
<b>Adoption of House of Delegates Standing Rules</b>	Vice-President Diener presented the Standing Rules included in the delegates' packet.	ONA Vice-President, Liz Diener moved that the standing rules be accepted as proposed. <b>Standing Rules adopted.</b>
<b>Adoption of the Agenda</b>	The proposed agenda, included in the delegate packet, was reviewed. Karen Taylor moved that the agenda for the 2017 HOD be adopted & that the President be authorized to reorder the agenda as necessary.	ONA Secretary/Treasurer, Karen Taylor moved that the agenda be accepted; Karen Scott seconded the motion <b>Agenda adopted.</b>
<b>Introductions</b> <b>Introductions Cont.</b>	<b>President Joyce Van Nostrand introduced the Board of Directors:</b> Vice-President: Liz Diener; President – Elect: Karen Taylor, Secretary/Treasurer: Polly Shoemake (not present); Political Activities Director: Martha	None required



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	<p>Hernandez (not present);; Education Director: Amy Hutchins (not present);; Practice Director: ShyRhonda Roy (not present);; Emerging Nurse Director: Jennifer Booms; Region 1 President &amp; Representative: Lucas Richardson-Walker; Region 2 Representative: Donna Fesler; Region 3 Representative: Lynette Gunn; Region 6 President &amp; Representative: Viki Saidleman; and ONA Consultant to ONSA: Dean Prentice.</p> <p><b>Recognizing ONA Region Presidents &amp; Past Presidents:</b> Region 2 President: Brandi Patton; Region 2 Past President: Brenda Nance; Region 3 President: Angela Martindale. <b>Honoring Past Presidents:</b> Joe Catalono, Pam Price Hoskins. <b>Parliamentarian:</b> Craig Henry. <b>ONA Staff:</b> Chief Executive Officer: Jane Nelson; Communications Director: Candice Black; Workplace Consultant: Margy Selby; Primary Nurse Planner: Liz Diener; ONA Contract Lobbyist: Vickie White Rankin; Convention Assistant: Pamela Dodson.</p>	
<p><b>Appointment of Committee to Approve the Minutes</b></p>	<p>President Van Nostrand appointed three members to serve as a committee to approve the minutes of the 2017 meeting of the House of Delegates.</p>	<p>Minutes Approval Committee: Karen Taylor, Lucas Richardson and Angela Martindale</p>
<p><b>Appointment of Timekeeper</b></p>	<p>President Van Nostrand appointed Dean Prentice official timekeeper during the HOD meeting.</p>	<p>Timekeeper: Dean Prentice.</p>
<p><b>Address of President, 2016-2018</b></p>	<p>President Joyce Van Nostrand’s message reflected on the last year of ONA’s activities. She shared work done at the Capitol and the ANA Membership Assembly. In addition she talked about the Hurricanes, Fires, and violence, and the effects on nurses. She also talked about Nurse Wubbels and starting a column about nurses resolving bullying or violence events.</p>	<p>President’s report presented and in ONA 2016 – 17 Book of Reports.</p>
<p><b>Treasurer’s Report, FY2017 Financial Reported</b></p>	<p>In Polly Shoemake’s absence, President-Elect Karen Taylor presented the treasurer’s report: <b>ONA fiscal year 2017</b>. She reviewed some of the significant activities for the year including: a) revenues not meeting projections, b) expenses as anticipated, c) operating deficit of \$33,359.54, d) Investment account of \$112, 722.09</p>	<p>Financial statements provided as a handout.</p>



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<b>Executive Director's Report</b>	Jane Nelson, ONA Chief Executive Officer reported on ONA's Advocacy efforts and successes.	Executive Director's report in Book of Reports.
<b>Adoption of General Consent of the 2017 Annual Reports</b>	All reports in the Book of Reports: <b>Annual reports from:</b> President, CEO, Vice-President, Board of Directors Activity, ONSA, Legislative Report, Medical Advisory Committee, Community Relations Board of the FTC, Region reports, The Children's Health Group, OK Immunization Advisory Committee, OK Association of Clinical Nurse Specialists, OKMRC Nurses, Faith Community Nurses Association of Oklahoma, and AWHONN.	Reports adopted.
<b>ANA Healthy Nurse, Healthy Nation</b>	President Joyce Van Nostrand presented information on the ANA Healthy Nurse, Healthy Nation Grand Challenge and ONA's participation as a partner.	Report presented, no action required.
<b>ONA Membership Update</b>	Shelly Wells presented an update on the Membership Development Committee and the work they had completed.	Report presented, no action required.
<b>ONA Nursing Workforce Update</b>	Shelly Wells provided a report on the work of the Health Care Workforce Subcommittee of the Governor's Workforce Council.	Report presented, no action required.
<b>New Business</b> 1) <b>Proposed Resolution – Opioid Epidemic</b>  2) <b>Proposed Resolution – Substance Use Disorder</b>	1) Emerging Nurse Director Jennifer Booms read the Resolve statements of the Resolution: Opioid Epidemic. The only portion of this resolution that is amendable is the resolve statements. President Van Nostrand entertained discussion with no amendments made.  2) President – Elect, Karen Taylor read the resolve statements for the Substance Abuse Disorder resolution. President Van Nostrand entertained discussion. Delegate Linda Lyons Coyle moved to amend the resolution by adding the following: <ul style="list-style-type: none"> <li>• Encourage nursing schools to include education on opioid prescribing practices, substance abuse, addiction and diversion.</li> </ul>	1) The resolution passed with no opposition.  2) The amendment passed with no opposition; Resolution passed as amended with no opposition.



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<p><b>3) New Business</b></p>	<ul style="list-style-type: none"> <li>Educate nursing administrators on the wisdom of supporting the Oklahoma PEER Assistance Program, including the employment of newly recovering nurses in the program.</li> </ul> <p>3) President Van Nostrand asked if there was any new business to come before the House and reminded the delegates about Standing Rule #7</p>	<p>3) No new business</p>
<p><b>2017 Nominating Committee Report</b></p>	<p><b>Chairperson, Nomination Committee, Jerod Waters</b> presented the report. The nominations and election were carried out in accordance with applicable provisions of the ONA By laws and Policies &amp; Procedures. Balloting was conducted electronically.</p> <ul style="list-style-type: none"> <li>Number of ONA, ONA/ANA members: 1270</li> <li>Total number of ballots counted: 138</li> </ul> <p>On the basis of the report of the Nominating Committee, the ONA President declared the following members elected:</p> <ul style="list-style-type: none"> <li>Vice President: Liz Diener</li> <li>Political Activities Director: Megan Jester</li> <li>Practice Director: Amy Richards</li> <li>Emerging Nurses Director: Jennifer Booms</li> <li>Membership Assembly Representatives: Joyce Van Nostrand, Karen Taylor and Lucas Richardson-Walker</li> </ul> <p>Nominating Committee: Michele Bradshaw, Marla Smith and Carol Robison. Since there was a tie for chair between Michele Bradshaw and Marla Smith they drew lots. As a result Marla Smith was selected Chair of Nominations Committee.</p> <p>A free registration to the 2018 convention was to be given at the HOD for a member that voted and was present. The recipient of that registration is Allen Nottingham.</p>	<p>The House of Delegates congratulated the newly elected officers &amp; thanked them for their willingness to serve the association.</p>
<p><b>Installation of 2017 – 2018 Board of Directors</b></p>	<p>President Joyce Van Nostrand introduced the 2017 – 2018 Board of Directors: Vice-President: Liz Diener; President – Elect: Karen Taylor, Secretary/Treasurer: Polly Shoemake; Political Activities Director: Megan</p>	<p>No action required.</p>



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	<p>Jester; Education Director: Amy Hutchens; Practice Director: Amy Richards; Emerging Nurse Director: Jennifer Booms; Region 1 President &amp; Representative: Lucas Richardson-Walker; Region 2 Representative: Donna Fesler; Region 2 President Brandi Patton; Region 3 Representative: Lynette Gunn; Region 3 President: Angela Martindale; Region 6 President &amp; Representative: Viki Saidleman; and ONA Consultant to ONSA: Dean Prentice. President Van Nostrand then read the oath of office</p>	
<b>Nightingale Tribute</b>	<p>President Van Nostrand began the tribute lighting a candle while honoring a list of those in our profession that we have lost. A poem was read and time was allotted for anyone to add someone who was not listed.</p>	<p>No action required.</p>
<b>Seating of Delegates for 2018 HOD</b>	<p>The United Nations Model is used to determine seating. President, Van Nostrand officiated the selection of Region 2 to be seated first.</p>	<p>No action required.</p>
<b>Announcements</b>	<p>Light refreshments will be served after HOD for a time to mingle as well as to talk with the Poster Presenters.</p>	<p>No action required.</p>
<b>Adjournment</b>	<p>President Van Nostrand adjourned the House of Delegates at 1445 hrs.</p>	<p>House of Delegates adjourned.</p>
<b>Recorder</b>	<p>President-Elect, Karen Taylor, DNP, APRN-CNP, PMHNP-BC served as acting secretary for Secretary/Treasurer, Polly Shoemake, MS, RN</p>	