



2016 House of Delegates Meeting  
Approved Minutes 19-Oct 2016

| Agenda Item  | Discussion  | Action   |
|--|---|--|
| <b>Call to Order</b>                                   | House of Delegates met at the Hyatt Regency in Tulsa, OK.   | The meeting was called to order by Joe Catalano, President at 1340 hrs.  |
| <b>Pledge of Allegiance</b>                            | President Catalano led the delegation in the pledge of allegiance.  | Pledge recited by HOD  |
| <b>Report of the Credentials Committee</b>             | Lucas Richardson Walker, Chairperson of Task Force on Delegate Credentialing presented the report of the task force. As of Oct 21, 1340 hrs, the Number of regional delegates eligible: 127; Number of regional delegates credentialed: 56; Number of regions eligible: 6; Number of regions represented: 6; Number of eligible Board of Directors delegates: 15; Number of Board of Director's delegates present: 10; Number of eligible affiliates: 11; Number of affiliates represented: 3; Number of Past Presidents present: 2. Total number of credentialed delegates: 66 | Hearing no objection, the President declared the report from the Task Force on Delegate Credentialing to be <b>adopted as presented.</b> |
| <b>Establishment of Quorum</b>                         | ONA Bylaws, Meetings, Section 2, Quorum, provides a quorum for business transaction by the HOD consisting of a majority of the total delegate population, representing a majority of the regional nurses associations & a majority of the BOD, one of whom shall be the President or Vice President. There are 6 regional nurses associations with 66 delegates. On the basis of the Task Force on Delegate Credentialing report, the President declares a quorum present.  | The President declared a quorum present.   |
| <b>Adoption of House of Delegates Standing Rules</b>   | Vice-President Diener presented the Standing Rules included in the delegates' packet.   | ONA Vice-President, Liz Diener moved that the standing rules be accepted as proposed. <b>Standing Rules adopted.</b>                     |
| <b>Adoption of the Agenda</b>                          | The proposed agenda, included in the delegate packet, was reviewed. Kim Williams moved that the agenda for the 2016 HOD be adopted & that the President be authorized to reorder the agenda as necessary.   | ONA Secretary/Treasurer, Kim Williams moved that the agenda be accepted. <b>Agenda adopted.</b>  |
| <b>Introductions</b><br><br><b>Introductions Cont.</b> | <b>President Joe Catalano introduced the Board of Directors:</b> President-Elect: Joyce VanNostrand; Vice-President: Liz Diener; Secretary/Treasurer: Kim Williams; Disaster Preparedness: Polly Shoemake (not present); Political Activities Director: Martha Hernandez; Education Director: Karen Cotter; Practice Director: ShyRhonda Roy; Emerging Nurse Director:  | None required  |



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|  | <p>Jennifer Booms (not present); Region 1 President &amp; Representative: Teressa Hunter; Region 2 Representative: Shelly Wells; Region 3 Representative: Lynette Gunn; Region 6 President &amp; Representative: Viki Saidleman; and ONA Consultant to ONSA: Dean Prentice.</p> <p><b>Recognizing ONA Region Presidents &amp; Past Presidents:</b> Region 1 President Elect Lucas Richardson Walker; Region 2 President: Brenda Nance; Region 2 Past President: Lisa Gerow; Region 3 President: Angela Martindale. <b>Honoring Past Presidents:</b> Cindy Lyons; Pam Price Hoskins. <b>Parliamentarian:</b> Craig Henry. <b>ONA Staff:</b> Chief Executive Officer: Jane Nelson; Communications Director: Candice Black; Workplace Consultant: Margy Selby; Primary Nurse Planner: Patti Muller-Smith; ONA Contract Lobbyist: Vickie White Rankin; Convention Assistant: Pamela Dodson.</p> |   |
| <b>Appointment of Committee to Approve the Minutes</b> | President Catalano appointed three members to serve as a committee to approve the minutes of the 2015 meeting of the House of Delegates.  | Committee to Approve the Minutes: Kim Williams, Polly Shoemake, Angela Martindale |
| <b>Appointment of Timekeeper</b>                       | President Catalano appointed Dean Prentice official timekeeper during the HOD meeting.  | Dean Prentice designated as official timekeeper.                                  |
| <b>Address of President, 2014-2016</b>                 | President Joe Catalano message reflected on the last two years of his presidency and the progress made. There is still work to be done, but a lot of accomplishments over the last two years.   | President's report presented and in ONA 2015 – 16 Book of Reports.                |
| <b>Treasurer's Report, FY2016 Financial Reported</b>   | Kim Williams presented the treasurer's report: <b>ONA fiscal year 2016 (FY2016)</b> ; Review of some of the activities for the year including: a) Conference not as well attended; b) Royalty income less than expected, however monies still due; c) Monies from sale of condo invested with Merrill Lynch to further secure ONA's financial future.   | Financial statements provided in Book of Reports.                                 |
| <b>Executive Director's Report</b>                     | Jane Nelson, ONA Chief Executive Officer report: <b>ONA Update-</b> many changes have been implemented from last year's HOD, including the composition of the board and the number of HOD. Work being done to enhance membership benefits. Updated logo.  | Executive Director's report in Book of Reports.                                   |



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| <b>Adoption of General Consent of the 2015 Annual Reports</b>                                | All reports in the Book of Reports: <b>Annual reports from:</b> President, CEO, Vice-President, Board of Directors Activity, FY2016 Year End Financial, ONSA, Legislative Report, Medical Advisory Committee, Community Relations Board of the FTC, Region reports, The Children’s Health Group, OK Immunization Advisory Committee, OK Association of Clinical Nurse Specialists, OKMRC Nurses, Faith Community Nurses Association of Oklahoma, and AWHONN.  | Reports adopted.   |
| <b>ANA Healthy Nurse, Healthy Nation</b>   | President-Elect Joyce VanNostrand presented information on the ANA Healthy Nurse, Healthy Nation Grand Challenge designed to transform the health of the nation by improving the health of the nation’s 3.6 million RNs.  | Report presented, no action needed.  |
| <b>ONA Membership Update</b>   | President Catalano presented the membership update which is inclusive of the work done last year at HOD to the bylaws. Included was the new region map. Information on ONA membership was reviewed and includes the work being done to reinstate the ONA only membership as that has not been an option over the last two years. In September, the board voted to implement a dues escalator since it has been three years since membership rates have increased.   | Report presented, no action needed.  |
| <b>ONA Nursing Workforce Update</b>  | CEO Jane Nelson and Region 2 Representative Shelly Wells gave an update on the Oklahoma Nursing Workforce. Jane gave a brief overview of what has happened in the past and where we are today. Shelly Wells has been appointed to the Health Care Workforce committee of the Governor’s Workforce Council. Shelly is the only nurse on this committee. Shelly discussed the Nursing Summit held in Tulsa on July 11 and the work they accomplished identifying issues related to the nursing workforce. There is a scheduled follow-up summit scheduled for October 21, 2016 to continue the work they began. | Report presented, no action needed.  |
| <b>New Business</b><br>1) <b>Proposed Resolution Amendment</b><br><br>2) <b>New Business</b> | 1) Practice Director ShyRhonda Roy read the Resolve statements of the Resolution, Full Practice Authority for Advanced Practice Registered Nurse (APRN). The only portion of this resolution that is amendable is the resolve statements. President Catalano entertained discussion with no amendments made.<br><br>2) President Catalano asked if there was any new business to come before the House and reminded the delegates about Standing Rule #7  | 1) The resolution passed by acclimation.<br><br>2) No new business brought forth |



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| <b>2016 Nominating Committee Report</b>     | <p><b>Chairperson, Nomination Committee, Nancy Eckert</b> presented the report. The nominations and election were carried out in accordance with applicable provisions of the ONA By laws and Policies &amp; Procedures. Balloting was conducted electronically.</p> <ul style="list-style-type: none"> <li>• Number of ONA, ONA/ANA members: 1269</li> <li>• Total number of ballots counted: 153</li> </ul> <p>On the basis of the report of the Nominating Committee, the ONA President declared the following members elected:</p> <ul style="list-style-type: none"> <li>• President-Elect: Karen Taylor</li> <li>• Secretary/Treasurer: Polly Shoemake</li> <li>• Education Director: Amy Hutchens</li> <li>• Membership Development Director: Shelly Wells</li> </ul> <p>Nominating Committee: Jessica Johnson, Linda Merkey, and Teresa Gray. Jessica Johnson was elected Chair of Nominations Committee based on highest number of votes received.</p> | The House of Delegates congratulated the newly elected officers & thanked them for their willingness to serve the association. |
| <b>Incoming 2016-2018 President Address</b> | President VanNostrand addressed the HOD as the new 2016-2018 president.   | No action required.  |
| <b>Nightingale Tribute</b>                  | President VanNostrand began the tribute lighting a candle while honoring a list of those in our profession that we have lost. A poem was read and time was allotted for anyone to add anyone who was not listed.  | No action required.  |
| <b>Seating of Delegates for 2017 HOD</b>    | The United Nations Model is used to determine seating. President, VanNostrand officiated the selection of Region 1 to be seated first.  | No action required.  |
| <b>Announcements</b>                        | Light refreshments will be served after HOD for a time to mingle as well as sign up for the ONA dine around. Arrangements have been made at various nearby restaurants and you may sign up to join fellow nurses at the restaurant of your choice.  | No action required.  |
| <b>Adjournment</b>                          | President VanNostrand adjourned the House of Delegates at 1528 hrs.   | House of Delegates adjourned.  |
| <b>Recorder</b>                             | Respectfully submitted, Secretary/Treasurer: Kim Williams, MHA, RN  |  |

